

**CONSTITUTION OF THE  
TEQBALL FEDERATION OF SRI LANKA (TEQSL)  
(Inaugurated in 2019)**

**1. NAME** The Federation shall be called “**TEQBALL FEDERATION OF SRI LANKA**”, hereinafter, referred to as **TEQSL**.

**2. OBJECTIVE** a. To encourage, promote, develop and control the sports - Teqball in Sri Lanka.

b. To acquire by all lawful means, movable and immovable property and to apply both capital and income thereof, for or towards all or any of the objectives of the TEQSL.

c. To formulate and enforce laws governing to Teqball in Sri Lanka, and generally to be guided by such definitions as are laid down by the Fédération Internationale de Teqball (FITEQ)

Generally to do all such other acts and things as may seem to the TEQSL to be convenient and/or conducive to the carrying out of the objects of the TEQSL.

**3. COLOURS OF LOGO AND FLAG**

a. The colours of the TEQSL shall be Orange, Blue and White. Their colour codes shall be for Orange - ff6c00, Blue - 013b40 and White – ffffff.

b. TEQSL crest shall be in the shape of circle. **TEQBALL FEDERATION OF SRI LANKA** shall be in blue in **Agency FB** font with bold. **TEQSL** shall be in **Century Gothic** with bold in blue colour. A Teqball table shall be below the words in white colour. A lion shall be placed inside the ‘Q’ of the TEQSL in blue colour.



TEQSL Logo

- c. The flag of the TEQSL shall be in a white background with the logo in the middle.



TEQSL Flag

#### **4. MEMBERS**

The members of the TEQSL shall consist of the following categories.

##### **PERMANENT MEMBERS:**

Permanent members shall be open to any person who is not less than eighteen years of age, including already elected Gentleman Members, subject to the approval of the General Committee and on the payment of the permanent subscription. Such permanent members shall be exempt from paying any annual ordinary subscription thereafter and shall be entitled to all privileges of the TEQSL.

##### **ASSOCIATE MEMBERS:**

Associate members are open to Presidents and Secretaries of affiliated clubs in Sri Lanka. They are entitled to elect the office bearers of the TEQSL.

##### **LIFE MEMBERS:**

Election of life members shall be at a General Meeting and only on the recommendation of the General Committee. Voting at the meeting of the General Committee at which their names are considered for Life Membership shall be by secret ballot, five dissentient votes will disqualify them. Life Members shall enjoy all privileges and amenities of the TEQSL and they shall be exempt from the payment of subscriptions.

##### **MEMBERSHIP FEES:**

The fee payable by members shall be the discretion of the General Committee.

Same as expressly stated below Members shall pay twelve (12) months subscription in advance in January for the period of the financial year (1<sup>st</sup> January to 31<sup>st</sup> December of the same year)

Members joining during the period from 1<sup>st</sup> of January to 30<sup>th</sup> of September shall pay the entrance fee together with the subscription till the



end of 31<sup>st</sup> of December. Members joining thereafter shall pay the entrance fee together with fifteen (15) months subscription till the end of 31<sup>st</sup> of December of the following year.

It shall be the duty of the Honorary Secretary General to notify every member when his subscription falls due stating the amount payable. Where the subscription falls in to arrears for a period of six (6) weeks a further notice shall be sent by registered post to the last known address of the member.

Any member who is in arrears of subscription to the TEQSL for a period of eight (8) weeks from the due date shall cease to be a member. Provided that where person who has ceased to be a member in accordance with this rule satisfied the Committee that his failure to pay.

Subscription within the prescribed period was due to his absence from Sri Lanka, the Committee may in their sole discretion restore such person to membership.

A member who has temporarily absent from the island may continue to have his name on the Membership roll provided he informs the Secretary General prior to his departure and on his return.

The General Committee could deviate from this rule under exceptional circumstances

## **5. ELECTION TO MEMBERSHIP**

- a. Application for membership shall be made on the prescribed form.
- b. Application for membership must be accompanied by the entrance fee.
- c. All such applications received must be posted on the TEQSL noticeboard, by the Honey Secretary General for inspection by any member of the affiliated associations. Any member shall be entitled to make or take any objections in writing or by appearing before the Committee and stating the reasons why such candidate should not be elected as a member of the TEQSL for consideration by the Committee.

All members are also subject to comply with all decisions taken by the General Committee from time to time.

All applicants for membership must be prepared to present themselves before a Subcommittee or the General Committee prior to election, if requested to do so.

**6. RESIGNATION** A member wishing to resign from membership of the Federation shall so notify the Honorary Secretary General in writing. The Honorary Secretary General shall thereupon notify such member of any amounts due to the TEQSL and, on payment of such amounts, the resignation shall be considered by the General Committee and suitable action taken.

## **7. OFFICE BEARERS**

The office bearers of the federation shall be:

1. Patron – Should be the Minister of Sports in Sri Lanka
2. President
3. Five (5) vice-residents
4. Secretary General
5. Treasurer
6. Assistant Secretary
7. Assistant Treasurer
8. Three (3) Committee Members

## **8. EXECUTIVE COMMITTEE**

The Executive Committee shall be composed of the office bearers numbered from two (2) to eight (8) (except the Patron).

## **9. ELECTION OF OFFICE BEARERS AND EXECUTIVE COMMITTEE**

The office bearers and other three members shall be elected from the Annual General Meeting. Term of the office bearers shall be four (4) years.

If two or more members obtain the same number of votes the Chairman shall on the draw of a lot or lots to declare the names of the members or members so elected Chairman to be entitled to vote if he wishes to do so.

Members should be prepared to produce their TEQSL membership card and National Identity Card or other legally acceptable form of identifications approved by the Executive Committee if called upon to do so.

All vacancies arising in the course of the term among office bearers (except the patron, President and Secretary General) and other members of the Executive Committee shall be filled by the Executive Committee. Any person so appointed to fill a vacancy shall hold office until the next Annual General meeting.

In the event of the post of President falling vacant during the year, a Special General Meeting shall be summoned to fill this vacancy.

## 10. POWERS AND DUTIES OF OFFICE BEARERS

### a. THE PRESIDENT

The president shall be an ex-officio member at all committees, if he so desires. He shall in addition, carry out such duties as are entrusted to him elsewhere in these rules and particularly, in the event of any contingency arising for which no provision has been made in these rules. It shall be competent for the president to take such action, as he may consider necessary.

President shall make standing orders for the TEQSL and also assign any member or members of the TEQSL or any member of the staff any work related to TEQSL activities and supervise.

The president could also take decisions which are urgent and important where there is no time to summon an Executive Committee meeting and later inform at the very next Executive Committee meeting.

In the absence of the president, one of the Vice-Presidents shall preside at a meeting and if he is not present, the meeting shall elect a Chairman.

The President shall exercise the usual functions of a presiding officer and in all cases of dispute, doubt or difficulty arising out of matters of procedure or order his decision shall be final and conclusive.

### b. SECRETARY GENERAL

The Honorary Secretary General shall be an ex-officio Member of all committees and sub-committees. He shall issue all authorized notices to members and keep a true record of all meetings, have the custody of the TEQSL records, seal, constitution and by-laws, and conduct its correspondence.

He shall also maintain and index to the minutes and an alphabetical index of all Members, a list of person whose membership has lapsed with detail thereof a list of those who have been deprived of their membership and any other records that may be necessary.

He shall be responsible for the general administration.

### c. TREASURER

The Honorary Treasurer shall be an ex-officio member of all committees and sub-committees. The Treasurer shall be responsible for all financial transactions whatsoever and shall be answerable to the Executive Committee.



He shall table at meetings of the Executive Committee a statement of accounts for the previous month, and at each annual Executive Meeting a statement of accounts for the financial year duly audited.

He shall maintain a register of debentures issued showing therein the amount of debentures held by each holder the disposal of debentures the amount of interest falling due to each holder and the amount paid and he shall in General be responsible for all work connected with this issue of debentures.

d. GENERAL COMMITTEE

The General Committee shall comprise of all the office bearers (except Patron) and two (2) members from each affiliated association.

The General Committee shall have charge of the management, affairs, funds and property of the TEQSL. It shall be responsible for the appointment and dismissal of the TEQSL staff and the salaries and terms of service of such staff.

It shall cause to be prepared, annually, a detailed and audited statement of the financial affairs of the TEQSL, a statement of the number of members and other matters, of general interest to the TEQSL to be read out at the Annual General Meeting.

The General Committee may from time to time make regulations and by-laws for the carrying out of the objective of the TEQSL provided that such by-laws are not inconsistent with the rules herein contained.

The General Committee may appoint sub-committees as and when necessary and be empowered to include the sectional secretaries if so required in such committees.

A General Committee Meeting shall be hold once in every four months and the quorum shall be a minimum of ten (10) members.



## MEETINGS

### 11. ANNUAL GENERAL MEETING

The Annual General Meeting shall be held on the last day of March of every year, fixed by the Executive Committee.

#### NOTICE TO MEMBERS

Notice to Meeting including a copy of the Agenda, shall be given to Members not less than fourteen (14) days before the day of the meetings.

#### AGENDA

The Agenda shall be:

- a. Confirmation of the Minutes of the previous Annual General Meeting and of any Special General Meeting held during the year, which has not been confirmed.
- b. Consideration of the annual report and the audited accounts of the preceding year ended on the 31<sup>st</sup> of March.
- c. Election of office bearers, auditors and life members if any.
- d. Any other business decided by the Executive Committee.

#### QUORUM

The Quorum for the following meeting as follow:

- a. Executive Committee Meeting – minimum of eight (6)
- b. General Committee Meeting – minimum of ten (10),
- c. Annual General Meeting – more than 50%
- d. Special General Meeting – more than 50%

### 12. SPECIAL GENERAL MEETING

#### CONVENING

A Special General Meeting shall be convened by the Honorary Secretary General only on the instructions of the General Committee or at the written request of not less than three (3) members eligible to hold office.

A request for a Special General Meeting shall be made in writing to the Honorary Secretary General and shall specify clearly the purpose for which such General Meeting is required.

#### DATE

On receipt of a valid request for a Special General Meeting the Honorary Secretary General shall, in consultant with the president fix a date and time for such Meeting which shall be within twenty one (21) days of the delivery to the Honorary Secretary General of the request for such Meeting.

#### NOTICE

Notice of the Meeting including a copy of the agenda, shall be given to all members not less than ten (10) days before the date of the Meeting.

#### AGENDA

The Agenda shall be strictly limited to:

- a. The reading of the minutes of any Special General Meeting, which have not been confirmed at the Annual General Meeting or other special General Meeting, and
- b. The business for which the particular Meeting has been convened.
- c. The quorum for Special General Meeting shall be more than fifty per cent (50%) of the Members and if no quorum is present, meeting should be postponed.

### **13. EXECUTIVE COMMITTEE MEETING**

- a. The Executive Committee shall meet at least once a month. Special Meeting of the Committee may be convened by order of the President or by the Honorary Secretary General in consultation with the President.
- b. Any Member of the Executive Committee other than the President, who absents himself from three consecutive meetings of the Committee, without informing the Honorary Secretary General, shall cease to be a Member of the committee but may be re-elected.
- c. Notice including a copy of the agenda shall be given to all members of the committee not less than seven (7) days before the day fixed for a Meeting.
- d. The quorum shall be eight (6) members.





#### **14. VOTING**

Each Member present at General or Committee Meeting shall be entitled to one vote.

In the event of a tie, the chairman shall have a casting vote in addition to his original vote, voting except as otherwise specified -in these rulers shall be by show of hands.

#### **15. MOTIONS**

A member shall be entitled to propose a motion before an Annual General Meeting provided that written notice of such proposed motion have been given to the Honorary Secretary General at least fifteen (15) days before an Annual General Meeting.

#### **16. GENERAL**

All notice shall be sent to such address as shall be notified to the Honorary Secretary General and it shall be sufficient if a notice be addressed to a member to his last known address.

#### **17. BANK ACCOUNTS**

- a. The TEQSL shall maintain accounts in recognized bank/s at the discretion of the General Committee.
- b. All money/s belonging to the TEQSL shall be deposited in a bank/s current account approved by the General Committee and the account shall function under the name of “Teqball Federation of Sri Lanka” and none other.
- c. All payments in excess of LKR.100 shall be as far as possible be made by cheque.
- d. All cheque/s shall be signed jointly by the President or Secretary General and the Treasurer.

#### **18. INTERPRETATION**

On the question of interpretation of a ruler or on any matter not provided for in these Rules, the decision of the General Committee shall be final and binding subject, however to revision by a General Meeting.

#### **19. FINANCIAL YEAR AND AUDIT OF ACCOUNTS**

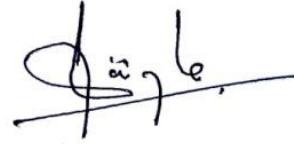
The financial year of the TEQSL shall commence on the 1<sup>st</sup> day of April in a year and end on the 31<sup>st</sup> of March of the following year.

## 20. AMENDMENTS TO CONSTITUTION

The rules herein contained shall not be amended nor any new Rule introduced save by and affirmative vote of not less than two thirds of the members present and entitled to vote at Annual or Special General Meeting.



Hon. Secretary General,  
Teqball Federation of Sri Lanka



President  
Teqball Federation of Sri Lanka